

Consumer Information

July 1

2011

[The following is information that colleges are required by the federal law Higher Education Act (HEA) of 1965, as amended by the Higher Education Opportunity Act (HEOA) of 2008 to make available to prospective and enrolled students. For more information on a particular topic, please contact the office at Academy of Hair Design.]

**2006/2007 –
2009/2010
Award Years**

Student Consumer Information – Higher Education Opportunity Act (HEOA)

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General Institutional Information

State Authorization

The Academy of Hair Design (AOHD) is licensed and authorized through the Missouri State Board of Cosmetology and Barber Examiners to provide post-secondary educational programs of Cosmetology, Barbering, Esthetics, and Manicuring. AOHD is also accredited through The National Accrediting Commission of Career Arts and Sciences (NACCAS). No distance education is offered, all programs are conducted on campus in Springfield, Missouri.

Addresses of Agencies

Missouri State Board of Cosmetology & Barber Examiners
3605 Missouri Blvd.
Jefferson City MO 65102
573-751-1052 or 573-751-0805

NACCAS
4401 Ford Avenue, Ste 1300
Alexandria VA 22302
703-600-7600

Incentive Compensation

The Academy of Hair Design will not offer any commission, bonus, or other incentive payment to any person based in any part, directly, or indirectly, upon success in securing enrollments or the award of financial aid, which are defined as activities engaged in for the purpose of the admission or matriculation of students for any period of time or the award of financial aid. The Academy may give payment to an internet recruiting/ third party based on those who “click” and not based in any part, directly or indirectly on the number of individuals who enroll are awarded financial aid. Also, applicable to third parties, as long as, compensation is not based in any part, directly or indirectly on success in securing enrollments or the awarding of financial aid.

Misrepresentation

The authenticity of information and the context that surrounds it is of critical importance to the Academy of Hair Design. The Academy is committed to providing clear and accurate information through all means of communication.

Attendance

The Academy maintains student attendance records in a permanent file. To receive credit for hours attended, all students clock in and out on an electronic time clock system when arriving and departing from the Academy and for assigned lunch breaks, unless otherwise required by state laws and regulations.

Return of Title IV Funds

A student earns aid based solely on the length of time he/she attends. Until a student has passed the 60% point in the program, only a portion of the student’s aid has been earned. If a student completely withdraws or is dismissed from the program prior to the 60% point, then the Return of Title IV funds will be calculated.

A student starts the withdrawal process by notifying the Director of Education, in writing, of their intention. The withdrawal date is the last date on which the student attended class. The refund of Title IV funds will be based on this date, which will be documented.

The Financial Services Director is responsible for the calculation of the amount of Title IV funds a student has earned at the point of withdrawal. The worksheets approved by the Department of Education are used and are available upon request from the Academy of Hair Design for review in the financial aid office. Examples of the application of the refund policy are also available.

In accordance with Federal regulations, the school will return unearned aid for which the school is responsible by repaying funds to the following sources in order: Unsubsidized Direct Stafford Loan, Subsidized Direct Stafford Loan, Direct Plus, Pell Grant, and other Title IV programs.

Return of Title IV Funds and Programs Offered in Modules

The Academy of Hair Design does not offer module courses.

Satisfactory Academic Progress (SAP)

This policy (SAP) applies to all students who are enrolled in the Academy of Hair Design. The SAP standards require that students successfully maintain a specified grade average and proceed through the program at a pace leading to completion within a specified time frame. SAP is officially measured at the end of each payment period. The students’ progress will also be reviewed at 300 and 750 hours.

Required Grade Point Average

All grades are given in numeric averages, or on a pass/fail basis. (A=90-100%, B=80-89%, C=75-79%, F=below 75%) The lowest grade point average allowed to pass a class is 75%. Students must achieve a cumulative grade point average of at least 75% in order to graduate. Students may retest and replace any practical or theory test. Course incompletes, repetitions and non-credit remedial courses have no effect upon the institution’s satisfactory progress.

At the end of each payment period, the cumulative grade point average (GPA) will be determined and documented in each student’s official record. Payment Periods are in actual hours. Students achieving the minimum percentages specified in the chart below will be considered to be making SAP:

Cosmetology Program – 1500 Hours / 45weeks / 75 weeks

After this number of Hours	450 Hours	900 Hours	1200 Hours	1500 Hours
Cumulative GPA (practical and theory combined)	75%	75%	75%	75%
Attendance	67%	67%	67%	67%

Barber Program – 1000 Hours / 30 weeks / 50 weeks

After this number of Hours	450 Hours	900 Hours	1000 Hours
Cumulative GPA (practical and theory combined)	75%	75%	75%
Attendance	67%	67%	67%

Esthetician Program – 750 Hours / 23 weeks / 38 weeks

After this number of Hours	375 Hours	750 Hours
Cumulative GPA (practical and theory combined)	75%	75%
Attendance	67%	67%

Manicuring Program – 400 Hours / 12 weeks / 20 weeks

After this number of Hours	200 Hours	400 Hours
Cumulative GPA (practical and theory combined)	75%	75%
Attendance	67%	67%

Required Completion Rate

In addition to the cumulative GPA listed above, students must also be progressing toward successful completion of the program within a maximum time frame. Attendance must be maintained at 67% of the total hours of the program at the end of each payment period. The attendance percentage is determined by dividing the total hours accrued by the total number of hours scheduled. The maximum time allowed for completion of each course is as follows:

Cosmetology – 1500 / 2250 scheduled Hours
Barber – 1000 Hours / 1500 scheduled Hours
Esthetician – 750 Hours / 1125 scheduled Hours
Manicuring – 400 Hours / 600 scheduled Hours

Probation and Reinstatement

In the event that a student fails to meet the minimum requirements for attendance or academic progress by the end of a payment period, they will be placed on probation and ineligible for financial aid. Students may reestablish eligibility by meeting minimum attendance and academic requirements during that payment period and financial aid will be continued and the probation will be lifted.

Appeal Policy

On written appeal by a student, failure to meet one or more satisfactory academic progress requirements will be evaluated by the Financial Aid Administrator and Director of Education. A student will be notified of the decision within one month of the financial aid office receiving the request. The following types of information may be considered in determining if an appeal may be approved: unusual circumstances, such as extended illness of family emergency, class attendance, and completion of assignments.

If the student's appeal is not approved, they must meet all requirements for satisfactory academic progress before eligibility for aid can be reinstated.

Credit Hour / Credit to Clock Hour Conversion

Academy of Hair Design is a clock hour school.

Written Arrangements to Provide Educational Programs

Academy of Hair Design is not in a written agreement or consortium agreement with any other eligible institution.

Repeated Coursework

Academy of Hair Design is not a term based program.

Student Information**Validity of High School Diploma**

The Academy of Hair Design follows the State Guidelines for admissions including that all students must submit a valid High School Diploma, GED, or transcript showing graduation or course completion. The prospective student maybe required to prove authenticity by verifying the list of valid High Schools or accrediting companies through the Missouri State Department of Education.

Ability to Benefit

The Academy of Hair Design does not recognize the ATB option.

Disbursements for Books and Supplies

The Academy follows Missouri state guidelines and distributes needed books and kit supplies within 7 days of the start of class.

Student Outcome**Gainful Employment**

The Academy of Hair Design offers four programs that lead to Gainful Employment in a recognized occupation.

See the following websites for more detailed information: Standard Occupational Classifications (SOC) codes see website www.bls.gov/soc, see the Occupational Profile at the website www.onetonline.org and Occupation Information www.careerinfone.org.

Cosmetology: SOC 39-5012.00

CIP Code: 12.0401 1500 hour Program

Program Costs:

Tuition	\$12,900.00
Application Fee	\$100.00
Kit, text books	1,500.00
Total:	\$14,500.00

Academy of Hair Design Totals: 07/01/09 – 06/30/10

27 Students completed 10.5 month Cosmetology Program

24 Completed with student loans and **Median Loan Debt** is: Federal Student loans \$7,749.00, Private Loan debt \$0.00, Institutional Financing plan debt \$0.00.

Job Placement Rate for these students was 81.48%

Department of Education On-time Completion Rate requirement of 100% attendance for the Academy students is 0%.

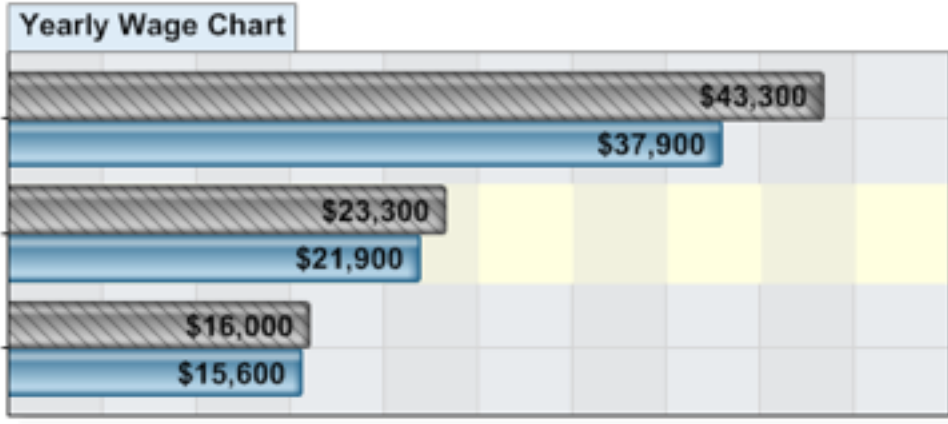
[Note: Academy allows one leave of absence and 110 flex hours, with that in mind our On-time completion rate is 41%.]

State and National Wages

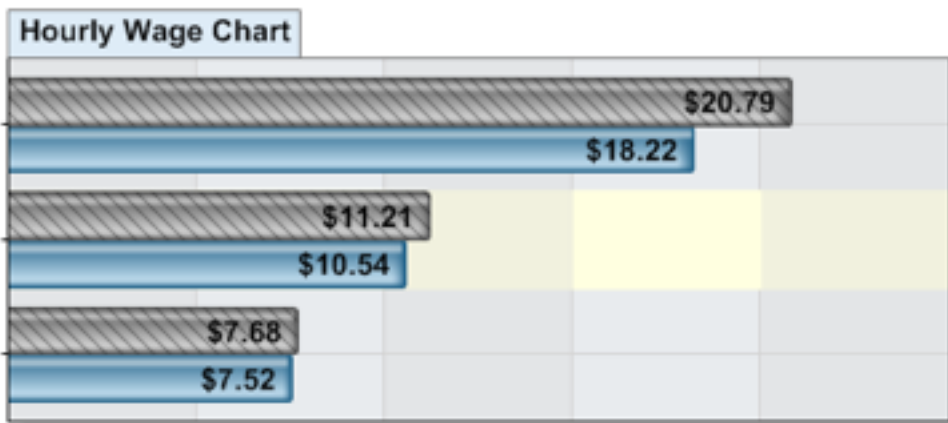
Location	Pay Period	2009				
		10%	25%	Median	75%	90%
United States	Hourly	\$7.68	\$8.79	\$11.21	\$15.12	\$20.79
	Yearly	\$16,000	\$18,300	\$23,300	\$31,400	\$43,200
Missouri	Hourly	\$7.52	\$8.43	\$10.54	\$13.68	\$18.22
	Yearly	\$15,600	\$17,500	\$21,900	\$28,500	\$37,900



Missouri United States



Missouri United States



Barber: SOC 39-5011.00

CIP code 12.0402 1000 hour Program

Program Costs:

Tuition	\$11,900.00
Application Fee	100.00
Kit, text books	1,500.00
Total:	\$13,500.00

Academy of Hair Design Totals: 07/01/09 - 06/30/10

31 Students completed the 7 month Barbering Program

28 Completed with student loans and **Median Loan Debt** is: Federal Student loans \$9,998.00, Private Loan debt \$0.00, Institutional Financing plan debt \$0.00.

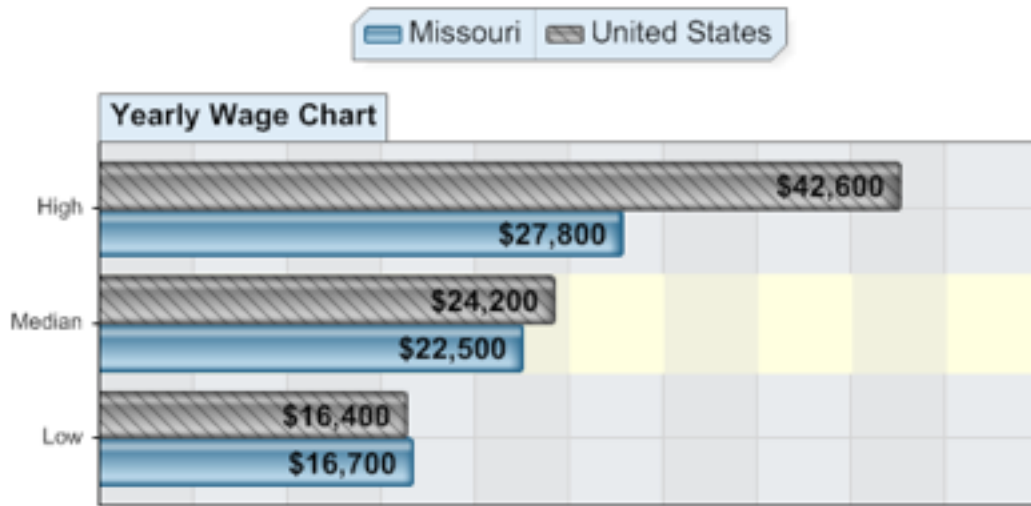
Job Placement Rate for these students was 81.82%

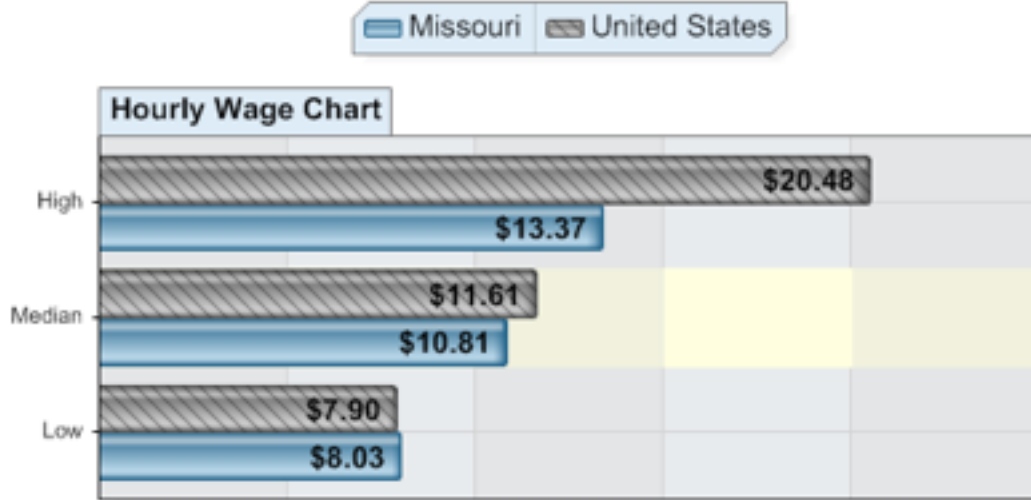
Department of Education On-time Completion Rate requirement of 100% attendance for the Academy students is 0.06%.

[Note: Academy allows one leave of absence and 70 flex hours, with that in mind our On-time completion rate is 48%.]

State and National Wages

Location	Pay Period	2009				
		10%	25%	Median	75%	90%
United States	Hourly	\$7.90	\$9.39	\$11.61	\$15.13	\$20.48
	Yearly	\$16,400	\$19,500	\$24,100	\$31,500	\$42,600
Missouri	Hourly	\$8.03	\$9.47	\$10.81	\$11.88	\$13.37
	Yearly	\$16,700	\$19,700	\$22,500	\$24,700	\$27,800





Esthetics: SOC 39-5094.00
CIP code 12.0409 750 hour Program

Program Costs:

Tuition	\$8,375.00
Application Fee	100.00
Kit, text books	525.00
Total:	\$9,000.00

Academy of Hair Design Totals: 07/01/09 – 06/30/10

11 Students completed the 5 month Esthetics Program
 3 Completed with student loans and **Median Loan Debt** is: Federal Student loans \$0.00, Private Loan debt \$0.00, Institutional Financing plan debt \$0.00.

Job Placement Rate for these students was 72.72%

Department of Education On-time Completion Rate requirement of 100% attendance for the Academy students is 0%.

[Note: Academy allows one leave of absence and 50 flex hours, with that in mind our On-time completion rate is 64%.]

State and National Wages

Location	Pay Period	2009				
		10%	25%	Median	75%	90%
United States	Hourly	\$7.84	\$9.73	\$13.74	\$19.41	\$24.76
	Yearly	\$16,300	\$20,200	\$28,600	\$40,400	\$51,500
Missouri	Hourly	\$9.37	\$12.84	\$15.20	\$18.34	\$24.35
	Yearly	\$19,500	\$26,700	\$31,600	\$38,100	\$50,600



Manicurist: SOC 39-5092.00
CIP code 12.0410 400 hour Program

Program Costs:

Tuition	\$3,635.00
Application Fee	100.00
Kit, text books	325.00
Total:	\$4,060.00

Academy of Hair Design Totals: 07/01/09 – 06/30/10

5 Students completed the 3 month Manicurist Program

0 Completed with student loans and **Median Loan Debt** is: Federal Student loans \$0.00, Private Loan debt \$0.00, Institutional Financing plan debt \$0.00.

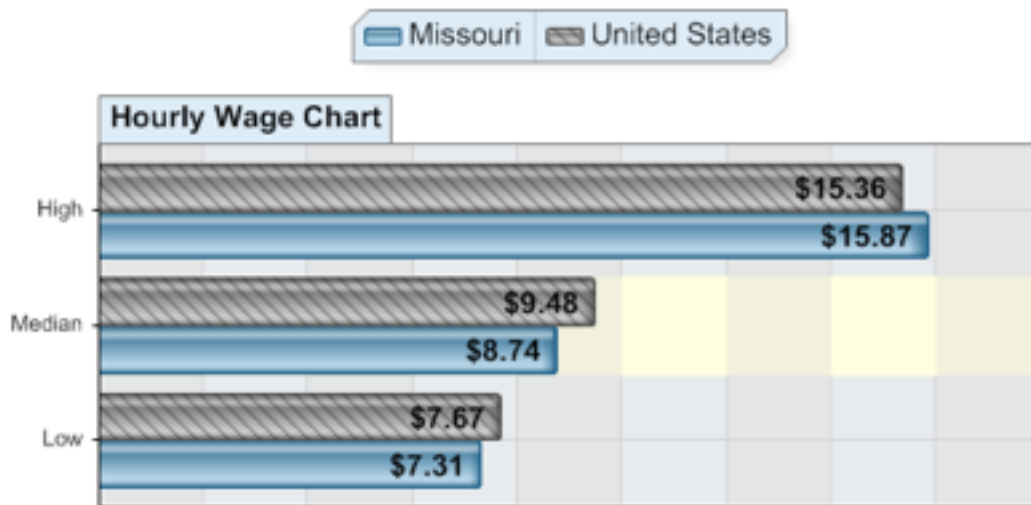
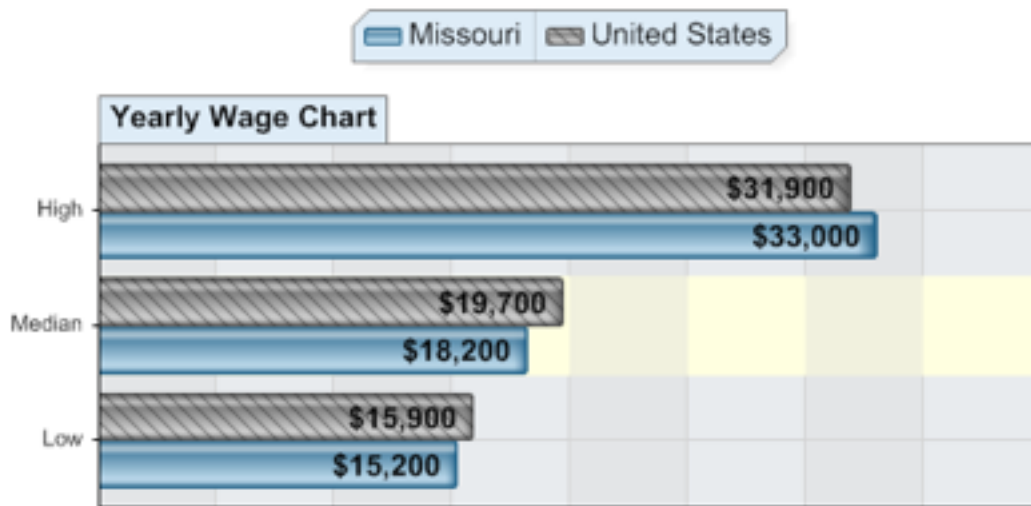
Job Placement Rate for these students was 80%

On-time Completion Rate of our students according to the Department of Education Standards is 40%.

[Note: Academy allows one leave of absence and 30 flex hours, with that in mind our On-time completion rate is 80%.]

State and National Wages

Location	Pay Period	2009				
		10%	25%	Median	75%	90%
United States	Hourly	\$7.67	\$8.35	\$9.48	\$12.02	\$15.36
	Yearly	\$16,000	\$17,400	\$19,700	\$25,000	\$31,900
Missouri	Hourly	\$7.31	\$7.70	\$8.74	\$13.16	\$15.87
	Yearly	\$15,200	\$16,000	\$18,200	\$27,400	\$33,000



Health and Safety

Sexual Harassment Policy

The Academy of Hair Design does not tolerate any behavior by administration, staff or students which constitutes sexual harassment of other students, staff, or administrators. Such behavior subverts the mission of the Academy and is damaging to the academic environment, threatening the careers of students, staff and administrators.

For the purpose of this policy, sexual harassment is defined as: **Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature (including sexually explicit language, jokes, etc.) when:**

Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic advancement,

Submission to or rejection of such conduct by an individual is used as the basis for employment decisions or academic decisions affecting such individual, or
Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance, or creating an intimidating, hostile or offensive working or academic environment.

Behaviors which constitute sexual harassment under this policy include, but are not limited to, the following:

Generalized sexist remarks or behavior; Inappropriate and offensive, but essentially sanction-free sexual advances; Solicitation of sexual activity or other sex-linked behavior by promise or rewards; Coercion of sexual activity by threat of punishment; and Assaults.

Furthermore, any type of retaliation against a complainant of sexual harassment will be treated as an additional violation of the sexual harassment policy.

Procedures designed to resolve complaints of sexual harassment have been developed by the Academy. Students who have grievances regarding sexual harassment or other discriminatory treatment may express them according to the established grievance procedure. Any student who feels he/she is a victim of sexual harassment should contact Marsha Harris, Director of Education, to discuss such a grievance and to get a complete copy of Academy of Hair Design sexual harassment policy. In no case will the Academy pursue formal resolution of a complaint that is filed more than three months after the date of the alleged incident.

Students that violate the sexual harassment policy are subject to disciplinary action which may include probation, suspension or termination.

Campus Crime Annual Report

October 1

2011

This report contains valuable information about how you can help us keep you safe, on and off campus. Please pay special attention to the safety tips. Following them will greatly reduce the chances that you'll be the victim of crime, become injured or lose valuables.

2010/2011
Academic Year

Introduction

Your safety is our concern. It also must be your concern. As a school, we work very hard to prevent crime, fire, accidents and illness, but nothing we do is as important as what you do – and, in some cases, don't do.

This report contains valuable information about how you can help us keep you safe, on and off campus. Please pay special attention to the safety tips. Following them will greatly reduce the chances that you'll be the victim of crime, become injured or lose valuables.

Let's work together to have a safe year.

Emergency Numbers

Springfield Police Department 417-864-1810

Off-campus emergency

.....911

Emergency Medical

Treatment.....

.....911

Abuse Hot Line (24-hour crisis line)

417-864-SAFE (7223)

The Springfield Police Department

The Academy of Hair Design does not employ any security personnel.

The Springfield Police Department Headquarters is located on 321 E Chestnut Expressway; Springfield, MO 65802. South District Station is another location at 2620 W Battlefield Rd.; Springfield, MO 65807.

The Department has sworn police officers who are responsible for enforcing state and local laws. These officers are professionals who work as a team to provide a safe environment. Officers work together with community members to address community problems related to crime, fears associated with crime, and social disorder.

The Springfield Police Department – Vision and Values

As members of the Springfield Police Department, we are committed to providing quality service to our community through personal integrity, fairness, open communication and a helpful attitude.

Quality Service

We will provide quality, professional service to our community by:

- Enforcing the law;
- Preventing crime, thereby improving the quality of life;
- Responding promptly to calls for service and other public needs;
- Conducting thorough investigations;
- Providing state of the art training and continuing education programs;
- Leading by example.

Integrity

Having sound moral principles that earn the trust, respect, and confidence of the community and each other through:

- Being honest, and demanding the same from each other;
- Living by the rules we enforce.

Fairness

To provide equal treatment of all persons without prejudice or bias by:

- Treating all persons with dignity and respect;
- Expressing compassion in our attitudes and in our communication;
- Ensuring consistency in decision making without favoritism.

Communication

Sharing information and knowledge with the community, other agencies, and within our department as allowed by law through:

- Actively listening to all concerned;
- Keeping crime victims informed about their cases and where to go for additional help;
- Educating the community about crime risks and prevention;
- Informing the community about the inner workings of our department;
- Encouraging the open exchange of ideas and information

Helpful Attitude

A helpful attitude is fundamental to earning the respect and confidence of the community. We will accomplish this by:

- Treating people's problems as important;
- Being polite and courteous;
- Showing empathy and concern for the needs of others;
- Showing pride in our profession tempered by humility.

Crime Awareness and Prevention Programs

During orientation and other student gatherings, as well as staff meetings, students and employees are informed about the importance of secure premises and appropriate safety practices. In an effort to prevent crime from happening, students and employees are encouraged to group together when walking to and from their cars and to report any suspicious situations to the Director of Education or Administrator on duty. You can further assist in the prevention of crime by not bringing valuables to schools, and by ensuring that you are locking your car doors, lockers, kit, etc.

Timely Warnings – Emergency Notification

When a situation arises that, in the judgment of the Academy of Hair Design constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. An announcement will be made to the campus community from the Director of Education and/or Superintendent and an announcement in writing will be posted in the student class room. Additional community crime alerts can be seen on www.ci.springfield.mo.us/spd/ under News Releases. “Timely Warnings” are designed to educate the community in a timely manner regarding criminal activity.

Depending on the particular circumstances of the crime, especially in situations posing immediate threat to the community and individuals, the Springfield Police may also post a notice on the Springfield Police

website at: <http://www.ci.springfield.mo.us/spd/index.html>, under “News Releases” providing the community with more immediate notification.

Social networking websites offer the opportunity to reach out to members of our community during an emergency. The Academy of Hair Design maintains a social networking website via Facebook to provide immediate emergency information. Links to these sites may be found by accessing the main webpage, www.aohd.com/academy.php and clicking on the Facebook link.

Emergency Evacuations and Testing/Exercises

To protect our school community from the effects of emergencies, protective action recommendations or evacuation instructions may be issued by emergency response authorities (ex: Springfield Fire Department). These instructions may order evacuations for each individual side of the school or both sides.

If an evacuation of the entire Academy campus is ordered by public safety officials, it is important to follow evacuation instructions disseminated through the communication systems used to inform the campus of an emergency. It is important to remember that evacuations are issued only if the safety and well-being of the AOHD community is at serious risk. The Academy of Hair Design asks that you work together and assist each other during evacuations, and that you follow all instructions and guidance from staff and first responders.

Specific evacuation information can be obtained by requesting a copy of the Emergency Action Plan from the Superintendent.

Exercises designed to test AOHD’s emergency procedures and preparedness are conducted annually and may be conducted in the form of a drill, tabletop, functional, or full scale exercise. These exercises often can include not only AOHD personnel but also surrounding jurisdiction first responders.

Policies for Reporting Crimes/Preparing Annual Reports/Confidential Reporting

Reporting Procedures

The Operations Coordinator prepares the Campus Crime Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the local law enforcement agencies surrounding the campus, and is available for review at www.aohd.com. Prospective students are provided with a school catalog which includes a letter of referral to this website. New students receive notification and indicate acknowledgement as part of their orientation packet. All current students are again notified by letter in September/October of the availability of the Campus Crime Report.

Any person witnessing a crime or other emergency should report it to the Director of Education (or administrator on duty). The Director of Education will investigate the incident and report it to the local police department. The Director of Education will write and keep on file an incident report for any such events. This school does not employ any security personnel.

Reporting to the Springfield Police Department

Reasons for reporting to the Police Department are:

To take action, which may prevent further victimization, including issuing a “Timely Warning” to warn the campus community of an impending threat to their safety.

To apprehend the assailant.

To seek justice for the wrong that has been done to you.

To have the incident recorded for purposes of reporting statistics about incidents that occurred on campus.

When you report the incident to the Springfield Police, an officer will take a statement from you. The officer will ask you to describe the assailant(s) and may ask questions about the scene of the crime, any witnesses and what happened before and after the incident.

Reporting Off-Campus Crimes

Students, and/or staff involved in criminal activity off campus may be subject to on campus disciplinary action. Contact the business office 417-881-3900 for further information regarding disciplinary action for faculty and staff.

Preparing Annual Reports

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the campus community obtained from the following sources: the Director of Education, Springfield Police Department. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

The Director of Education or administrator(s) on duty is asked to contact the Springfield Police if a crime was reported to them during the calendar year.

When the Crime Awareness Report is complete all staff and current students will receive an announcement and the report will be made to available students. Students can request a copy of the report from the business office.

Confidential Reporting

The campus community is encouraged to report incidents to the police as soon as possible. Please report criminal incidents even if you prefer to remain anonymous. Consider making a confidential, anonymous report.

Reporting Response to Sexual Assault – Guidelines and Assistance

Confidential information regarding sex offenses is available upon request from the Director of Education's office. Any student who is a victim of sexual assault is encouraged to do the following:

- If the sexual assault occurred on school grounds, report it to the Director of Education or administrator on duty immediately.
- Call 911 and report it to the police. At the student's request, the school will assist the student in notifying the proper authorities.
- Seek immediate medical attention. ***This is important***
- To determine possible injuries of which the student may not be aware
- To test for and discuss options for preventing pregnancy and sexually transmitted diseases.
- To collect/preserve criminal evidence to be used in a prosecution. Promptness is required in collecting this evidence; a woman is advised not to "cleanup" until after medical treatment if there is a desire to provide law enforcement with the best possible evidence.

(***It is your right to this medical attention even if you do not wish to report the assault***) Missouri Law mandates that hospitals contact law enforcement once the victim is there. This does not mean the victim is obligated to make a crime report. Information on the reporting policies of most Springfield and Greene County Hospitals can be obtained from the Springfield Police Department.)

Sanctions and Disciplinary Procedures for Sexual Assault

If an accusation of sexual assault that occurs on school grounds results in the arrest of an Academy of Hair Design student, the school will suspend the accused student from attending any further classes until the outcome of the criminal prosecution is known. A student found guilty by a court of law of a sexual offense on school grounds will be immediately terminated from enrollment. In the event that the school

holds a disciplinary proceeding in cases of alleged sexual assault where no criminal charges have been made to law enforcement authorities.

The accused and the accuser and entitled to the same opportunity to have others present at the proceeding, and both the accused and the accuser shall be informed of the outcome of such a proceeding.

The Academy of Hair Design will make every effort to accommodate the needs of a student victim of sexual assault who requires a change in their academic situation. Such requirements will be assessed on a case-by-case basis upon student request.

Campus Sex Crime Prevention Information

The responsibility for tracking persons in Missouri who have been designated as Sex Offenders is assigned to the Missouri State Highway Patrol. The following website contains information regarding registered sex offenders for the state of Missouri.

- <http://www.msdp.dps.missouri.gov/CJ38/search.jsp>

Alcohol and Drug Policies

The Drug-Free Workplace Act of 1988, Subtitle D, Section 5152 and the Drug Free Schools and Communities Act Amendments of 1989, PL No. 101-226, require the Academy of Hair Design to have in place a Drug and Alcohol Abuse Prevention Program, in the form of informational brochures available from the Director of Education. Students may also seek confidential counseling for referrals to treatment and rehabilitation center with the Director of Education of the school.

The sale or use of alcohol and illegal drugs is not permitted in this school or its adjacent parking facilities. Anyone observed using illegal drugs and any underage alcoholic consumption will be referred to local police authorities. Use of any alcoholic or illegal drug during school hours while on school property (or off the property while on the clock) will be grounds for immediate termination of enrollment or employment.

Campus Facilities/ Residential Facilities

Campus Facilities

During business hours, the Academy of Hair Design will be open to students, parents, employees, contractors, guests, and invitees. The academic and administrative buildings are locked during non-business hours. During non-business hours, only authorized personnel, are permitted on the premises.

Residential Facilities

The Academy of Hair Design is not associated with or the provider of any off-campus student housing or student organization.

Safety Tips and Crime Prevention Information

Members of the Academy community should assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance:

- Report all suspicious activity to the Director of Education/Superintendent immediately.
- Let others know where you are going and when you will return.
- Try to avoid walking alone at night. Walk with a friend when possible.

- Never leave valuables unattended.
- Do not leave valuables in your car, especially if they can be easily noticed.
- For lost or found property, contact the Director of Education and/or the Superintendent.

Specific Information about Crime Statistics Reported by the Academy of Hair Design

The statistics in the Hate Crime chart are separated by category of prejudice, but the numbers for each specific crime category are part of the overall statistics reported for each year.

On the page of crime statistics, the number of offenses is separated into “On-Campus, Non-Campus, and Public Property”. “On-campus” is classified as any building or property owned or controlled by the Academy of Hair Design within the same reasonably contiguous geographic area and used by the Academy of Hair Design in direct support of educational purposes. The Academy of Hair Design does **not** have properties that are classified as “Non-Campus.” “Public Property” includes thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

Department of Education Clery Definitions

Campus

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

Non-Campus

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
2. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property

All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for purposes of data collection and this report, does not include businesses or private residences adjacent to the campus.

Offenses Definitions (as per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program) are as defined below.

Sex Offenses

Forcible: Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

Non-Forcible: Unlawful, non-forcible sexual intercourse; Incest or statutory rape.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce

death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safe-cracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding).

Murder/Negligent

The killing of another person through gross negligence. Manslaughter

Robbery

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force, violence and/or causing the victim fear.

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

**The Academy of Hair Design does not discriminate based on race, religion, color, gender, sexual orientation, national origin, age, physical impairment, disability or veteran status in the provision of education, employment and other services.

Crime Statistics Chart

Offense	Year	On-Campus	Public Property	Total
Murder & non-negligent manslaughter	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Negligent manslaughter	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Forcible Sexual Offenses	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Non-Forcible Sex Offenses	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Robbery	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Aggravated Assault	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
	2008	0	0	0

Burglary	2009	0	0	0
	2010	0	0	0
Motor Vehicle Theft	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Arson	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Liquor Law Arrest	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Liquor Law Violations	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Drug Law Arrests	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Drug Law Violations	2008	0	0	0
	2009	0	0	0
	2010	0	0	0
Illegal Weapons Arrests	2007	0	0	0
	2008	0	0	0
	2009	0	0	0
Illegal Weapons Violations	2007	0	0	0
	2008	0	0	0
	2009	0	0	0